

Protection Policy for Events and Activities during the Corona Pandemic (*Schutzkonzept*)

Stand: October 1, 2021

I. Introduction

The American Women's Club of Hamburg e. V. has developed this protection policy based on the specifications and measures outlined in the current *HmbSARS- CoV-2-Eindämmungs Verordnung* (Containment Ordinance) (www.hamburg.de/allgemeinverfuegungen) of the Free and Hanseatic City of Hamburg to ensure the safety of our members and their invited guests at our events and activities. This includes measures to reduce personal contact during events, hygiene rules, and other technical and organizational measures designed to avoid and control coronavirus infections. The policy will be updated on a regular basis to comply with current regulations. Our club will continue to hold both virtual and outdoor events, in addition to the more strictly regulated indoor events, for the benefit of all our members. The safety of our members is our highest priority.

II. General Protective Measures

The following measures should be followed for all activities or events associated with the AWCH.

A. Hygiene Rules (for activities in private homes or facilities)

1. For all events and activities, possibilities for hand washing should be available. If bathroom facilities are not available, hand disinfectants should be made available, especially at any food serving areas.
2. Event organizers are advised to review the hygiene rules of the [German Federal Center for Health Education](#), which provides information on COVID-19 (also in English.)
3. Standard food preparation regulations should be observed, including washing hands thoroughly before preparation. Members or personnel serving food should wear a medical mask when appropriate.
4. Frequently touched surfaces should be cleaned regularly with a grease-dissolving household cleaner or disinfected with a virucidal agent.
5. In closed rooms, sufficient ventilation that reduces the risk of infection must be ensured, *i.e.*, the highest possible supply of fresh air should be provided indoors. This is best achieved by intensive, intermittent ventilation (if possible, crosswise ventilation with windows wide open, not just tilted) for several minutes every one to two hours, including before and after the event. For more information see the [Federal Environment Agency](#).

B. Participation Restrictions and Entry Controls (for activities in private homes or facilities)

1. Persons with COVID-19-typical disease symptoms or with direct contact with a person suffering from COVID-19 are prohibited from attending an event or activity, even if they can present a valid corona test certificate.
2. The current quarantine regulations for Hamburg must be observed by all participants. Persons who have been in a risk area (as listed by the [Robert Koch Institute](#)) at any time within the last ten days prior to entry into Hamburg must comply with the respective quarantine regulations.
3. For events or activities with **more than ten persons**, registration is required.
 - i. Members need to register using our digital invitation system on the AWCH website (www.awchamburg.org) or sign-up directly with the event/activity organizer.
 - ii. Non-member, invited guests need to register with full name, address, e-mail address and telephone number with the organizer.

- iii. Our event invitations will provide a link to the applicable protection policy, and participants must acknowledge and accept the policy in the registration process.
- iv. A final list of participants must be kept for four weeks by the event/activity organizer and made available to Hamburg officials, if requested.

4. **Indoor** events or activities with **more than 10 persons** must comply with regulations compliant with events classified as either 2G (restricted to vaccinated [*geimpfte*] persons or recovered [*genesene*] persons) or 3G (includes tested [*getestet*] persons) for controlling access. The final decision to the status of an event is at the discretion of the hostess (private homes) or the venue selected for an event (which is determined by various factors).

- i. Participants of **3G events** must present upon entry one of the following: 1) a negative coronavirus test certificate (digital or paper form) from either a PCR test (performed <48 hours prior to entry) or a rapid antigen test (performed <24 hours prior to entry); 2) a valid coronavirus vaccination certificate; or 3) a coronavirus convalescent certificate. For invited, non-member guests, a valid governmental identification card with picture must also be shown.
- ii. Participants of **2G events** must present upon entry either 1) a valid coronavirus vaccination certificate or 2) a coronavirus convalescent certificate. For invited, non-member guests, a valid governmental identification card with picture must also be shown. Persons who have not yet reached the age of 18 are presently exempt from vaccine requirements.

C. Maintaining a Safe Distance (1.5 meters) and Reducing Personal Contact

1. Virtual meetings and events outdoors will be continued to be encouraged, where safe-distancing is more easily maintained.
2. Social events at private homes or locations with **10 or less members** and guests are permitted with no extra distancing measures. Nonetheless, every attempt possible should be made to maintain safe distancing. It is always safer to wear a mask if safe distancing cannot be maintained. Singing is allowed indoors, although a distance of 2.5 m is recommended (but not required) for small groups.
3. Social events at private homes or locations with **more than 10 persons** (but no more than 50) are permitted but special precautions **must** be enforced if the event is **3G**, including maintaining clusters of <10 persons with 1.5 m distancing (2.5 m while singing) and **wearing medical masks** when not sitting, eating or singing.
4. Events held in restaurants or cafés with less than 50 persons must follow the rules of the establishment for distancing, as well as other protective measures.
5. Club events in public or rented space with greater than 50 persons must submit an extra protection policy which addresses how distancing will be regulated (*e.g.* one-way flow of traffic, separate entrances and exits, clear markings, use of pictograms, *etc.*).

III. Responsibility and Compliance with Protection Policy

The organizer of the event or activity is responsible for controlling and carrying out the hygiene and safety measures. It is expected that the activities of our sub-groups and -clubs are organized by the group leaders listed in our current Member's Directory. If the group leader is not present at any group event, a responsible person should be named to ensure that the regulations of this protection policy are maintained. In the case of club-wide events planned by board members, two representatives will be named to ensure compliance with these regulations. Any deviation from this policy should be reported immediately to the AWCH Board via its president (pres@awchamburg.org) or activities chair (activities@awchamburg.org). The board also welcomes requests or suggestions for changes to this policy.

IV. Final Responsibility

The AWCH Board assumes responsibility for the organizational operation and the course of all activities and events directly affiliated with the AWCH.